

# ELAINE MCPHERSON

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Robert Teffer  
ABC Company  
123 Broad Street  
New York, NY 10012

Dear Mr Teffer:

I am writing this letter to express my sincere interest in the position of Senior Architect at ABC Company as advertised on your company website. With nearly 10 years of IT experience and a specialty in data warehouse architecture/implementation, I have an exceptional track record of leveraging technology to enhance organizational performance. Equipped with an outstanding ability to lead long/short-term projects on a contractual basis and form quick relationships/influence with a bespoke team to guide them through the SDLC stages, I wish to bring this expertise to your organization.

My humble legacy of contributions is extensive but allow me to summarize a few for your perusal. As a Senior Business Intelligence Consultant for XYZ Company, I spearheaded a six-person team to consolidate data on OBIA as a single source of truth to power executive level finance and sales decisions. I have also markedly increased cost savings and performance by utilizing ODI as the Extract-Load/Transform (E-LT) tool to define SQL based processes with auto-generated data flow templates.

I possess an inherent ability to take strategic views on managing projects to be able to deliver them on time and budget. Working as an OBIA Lead for the State of New York, I transformed significant PeopleSoft ERP and 3rd party data, resulting in reducing previous load plans from nine-hours to four-hours by tuning SQL queries to execute in under 30-seconds. Additionally, I authored a functional guide on the use of OBIEE and a best practices document on sound reporting strategies.

I hold certifications in Oracle Business Intelligence Applications 7 for ERP Essentials and Suite 11g Essentials. Furthermore, I have completed Master of Science (M.S.) in Computer Science from Rutgers University. My continuous education allows me to have crucial knowledge that provides me with an even greater understanding of innovation at work, leadership, technology, and business strategies.

A strong work ethic combined with integrity and fairness, aptly define my reputation. I am committed to supporting my colleagues above and beyond my own responsibilities while maintaining an upward-trending personal performance track record. I feel confident that if given the opportunity to join your team, I would add significantly to the excellent reputation of ABC Company. I look forward to discussing this opportunity with you.

Sincerely,

Elaine McPherson